

Document Name	Single Use Plastic Ban policy
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SINGLE USE PLASTIC BAN POLICY

Background

Mahindra Lifespaces is a pioneer of Sustainable Urbanisation in India and has actively taken up initiatives which drive resource conservation. One of the many initiatives is reducing plastic pollution especially single use plastic, which is non-biodegradable, and takes years to disintegrate impacting soil, water, wildlife, and humans in the process. Government of India made an ambitious commitment to ban single use plastic on June 5th, 2018 - World Environment Day. Our Prime Minister reinforced this commitment on 15th August 2019, and the Government banned six single use plastic items by 2nd October 2019 with further inclusions & revisions in 2021. Mahindra and Mahindra Corporate Sustainability team and Mahindra Lifespace Developers Limited management has decided to **phase out single use plastic** across all locations, and all events. We have already phased out plastic bottles from our board meetings, and visitor meetings.

Definition

Single Use Plastics are “**disposable plastics (use-and-throw items) commonly used for plastic packaging made wholly or partly of plastic and are typically intended to be used only once and/or for a short period of time before they are thrown away**”. These include, among other items, grocery bags, food packaging, bottles, straws, containers, cups and cutlery, and other items as included in the latest government notification on 'Plastic Waste Management Rules'.

Objective

To stop usage of single use plastic items as described in latest government notification on '**Plastic Waste Management Rules**' (<https://cpcb.nic.in/uploads/plasticwaste/Notification-12-08-2021.pdf>) across all our locations for all events, general use, visitor use, and launches.

Scope

This policy will be applicable across,

- Corporate and Regional offices
- Project Sites – Worker events/wellbeing
- Sales and CRM offices
- Events – Marketing and Sales
- Training events
- Board meetings
- Partner events

Process

- Sustainability team to communicate the policy to all stakeholders, and help in transitioning to alternative sources
- Admin staff to ensure that no single use plastic bottles, ketchup sachets, straws, or cups & other single use plastic items to be procured going forward
- Marketing for launches and other external events, and HR for associate events need to ensure that sustainability guidelines (checklist for events will be provided by sustainability team) are followed.

Backend Process

- Kitchen/pantry staff to be instructed about stoppage in use of ketchup sachet, plastic bags, plastic straw & other single use plastic items
- All site staff to be informed about stoppage in use of plastic cups, plates, & other single use plastic items for worker welfare and other worker functions
- All event management groups to be informed about our single use plastic ban policy
- All Sales, CRM, front desk staff to be informed about our single use plastic ban policy

Message to internal stakeholders












- Initial message to all associates to be sent across all locations
- Subsequent messages to all associates to be sent on alternative sources
- Enlighten associates on avoidance of single use plastic
- Buzz on social media like FB@Work post tagging, '@RiseAtWork', article in 360 on paper collection drive with Workshop images, artefacts creation, image collection

Records

Use of Plastic bottles if any must be reported to Sustainability team in the following format. This is to record consumption and reduction thereof.

Month	Amount (in litres)
Apr	
May	
...	

Single Use Plastic Items (Image Representation)

					
Thin carry bags (< 75 microns)	Small Wrapping / Packing films	Polystyrene (Thermocol)	Straws / Stirrers	Cutlery: Foamed Cups, bowl, plates	
					
Laminated bowls and plates (non-foamed)	Small plastic cups / containers	Ear buds and plastic sticks	Plastic bottles for water	Plastic banners	Non- Woven carry Bags (<80 gsm & 320 microns)



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